

Chaudhary Hardwari Lal Govt. College Chhara, Jhajjar

Lesson Plan (2026-27)

Name of Assistant Professor: Dr. Lalita

Subject: Public Administration

Class: MDC 3rd Sem

Code: 25PUBX03MD01

Paper: Governance at Grass Roots Level in India

Week -1	Introduction of the syllabus, Introduction of the Local Government. Local Governance- Meaning, Definition & Scope,
Week- 2	Significance of local government Explained the 73 rd Constitutional Amendment Act Discussed different Provisions of 73 rd Constitutional Amendment Act
Week -3	Discussed Salient Features of 73 rd Constitutional Amendment Act Explained the 74 th Constitutional Amendment Act
Week- 4	Discussed different Provisions of 74 th Constitutional Amendment Act Discussed Salient Features of 74 th Constitutional Amendment Act
Week -5	Discussed Haryana Panchayati Raj Act, 1994, in detail. Discussed Salient Features of Haryana Panchayati Raj Act, 1994
Week -6	Discussed Haryana Municipal Corporation Act, 1994 Discussed Salient Features of Haryana Municipal Corporation Act, 1994
Week -7	Discussed Haryana Municipality Act, 1994. Discussed Salient Features of Haryana Municipality Act, 1994.
Week- 8	Test of Unit 1 1 st Assignment Topics allotted
Week -9	Intro about Ministry of Panchayati Raj, Organizational Structure of Ministry of Panchayati Raj Functions of Ministry of Panchayati Raj
Week -10	Intro about Ministry of Urban Development, Organizational Structure of Ministry of Urban Development Functions of Ministry of Urban Development

Week -11	Introduction about Haryana Urban local Bodies Department, Organization of Haryana Urban local Bodies Department Functions of Haryana Urban local Bodies Department
Week -12	Introduction about Development & Panchayats Department, Haryana Organization of Development & Panchayats Department, Haryana Functions of Development & Panchayats Department, Haryana
Week- 13	Test of Unit 2 2 nd Assignment topics allotment.
Week -14,	Explained Urban Local bodies in India Municipal Corporations: Organization, Election, Function and work process
Week -15	Municipal Councils & Committees, Discussion about Organization & Functions, Power and Position of Mayor.
Week -16	Explained Rural Local Bodies in India. Organization & Functions of Zila Parishad,
Week 17	Introduction about Panchayat Samiti & Gram Panchayat Organization & Functions of Panchayat Samiti. Organization & Functions of Gram Panchayat, Gram Sabha
Week 18	Introduction about District Planning Committee, Explanation on Composition & Functions Discussion on Organization & Functions,
Week 19	Revision of Syllabus, Presentations
Week 20	Revision of Syllabus, Oral Test of Syllabus

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