**Chaudhary Hardwari Lal Govt. College Chhara, Jhajjar**

**Lesson Plan(2025-26)**

**Name of Assistant Professor: Dr. Lalita**

**Class and Section: B. A. Semester: 3rd**

**Subject: Public Administration**

|  |  |
| --- | --- |
| Week -1  15-22 July, 2025 | Introduction of the Syllabus. Evolution of Indian Administration.  Contribution of Mauryan, Mughal Administration in evolution of Public Administration. |
| Week- 2  23-29 July ,2025 | Contribution of British Administration in evolution of Public Administration.  Salient features of Indian Administration, Federal aspects of Indian Administration. |
| Week -3  30 July- 4 August, 2025 | Unitary aspects of Indian Administration.  Impact of British Administration on Indian Administration.  Test of Unit 1 |
| Week- 4  05-11 August, 2025 | Introduction of Political Executive at Union level,  President: Introduction, Eligibility, Election Procedure. |
| Week -5  12-18 August, 2025 | Powers and Functions of President: Legislative Powers, Executive Powers, Financial Powers, Judicial Powers, Defense powers, |
| Week -6  19-25 August, 2025 | Emergency powers of Indian President and their Impact on Indian citizens,  Constitutional Position of President.  Prime Minister: Constitutional Position of PM, Powers and Functions of Prime Minister. |
| Week -7  26 August-02 Sept , 2025 | Council of Ministers: Composition, Council of Minister Vs Cabinet, Organizations and Functions of Council of Ministers.  Test of Unit 2 |
| Week- 8  03-10 Sept, 2025 | Ministries at Central Level: Introduction of Ministry of Human Resource development. Organizations and Functions of Ministry of Human Resource development. |
| Week -9  11-17 Sept, 2025 | Ministries at Central Level: Introduction of Ministry of Foreign Affairs.  Organizations and Functions of Ministry of Foreign Affairs. |
| Week -10  18-25 Sept, 2025 | Ministries at Central Level: Introduction of Ministry of Rural Development,  Organizations and Functions of Ministry of Rural Development, |
| Week -11  26 Sept-02 Oct, 2025 | Introduction of Prime Minister Office (PMO),  Organization and Functions PMO  Test of Unit 3 |
| Week -12  03-10 Oct, 2025 | Introduction of NITI Aayog,  Organization and Functions NITI Aayog  Assignments Topic Distribution |
| Week- 13  11-17 Oct, 2025  (Diwali Vacations,14-22 Oct, 2025) | Diwali Vacations |
| Week -14,  18-24 Oct, 2025  (Diwali Vacations,14-22 Oct, 2025) | Introduction of Election Commission  Organization and Functions of Election Commission |
| Week -15  25-31 Oct, 2025 | Introduction of National Human Rights Commission (NHRC)  Organization and Functions NHRC |
| Week -16  01-07 Nov, 2025 | Introduction of National WomenRe Rights Commission  Organization and Functions: National Women Rights Commission. Test of Unit 4 |
| Week 17  08-14 Nov, 2025 | Revision of Syllabus, Presentations |
| Week 18  15-21 Nov , 2025 | Revision of Syllabus, Oral Test of Syllabus |

Assistant Professor

Govt. College Chhara, Jhajjar