**Chaudhary Hardwari Lal Govt. College Chhara, Jhajjar**

**Lesson Plan(2025-26)**

**Name of Assistant Professor: Dr. Lalita**

**Class and Section: B. A. Semester: 5th**

**Subject: Public Administration**

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| Week -1 15-22 July, 2025 | Introduction of the syllabus, Introduction of the local government in India, Meaning, definition and significance of local government in India. |
| Week- 223-29 July ,2025 | Introduction of Urban Local government, Meaning, significance of Urban local government, functions and working of urban local government. |
| Week -3 30 July- 4 August, 2025 | Explanation of Urban Local government in ancient times, in medieval and modern times. |
| Week- 405-11 August, 2025 | Urban local government after independence.Test of Unit 1 |
| Week -512-18 August, 2025  | Introduction about Municipal Corporation, Meaning and Composition of Municipal Corporation, Function of Municipal Corporation (MC). |
| Week -619-25 August, 2025 | Financial resources of Municipal Corporation, Utilization of the resources by MC. |
| Week -7 26 August-02 Sept , 2025 | Control of state government on Municipal Corporation. |
| Week- 803-10 Sept, 2025 | Mayor of MC, Election process, working and function of Mayor. Explanation of Municipal Commissioner, functions and working. Test of Unit 2 |
| Week -911-17 Sept, 2025  | Introduction of Municipal Council. Functions and powers of Municipal Councils. |
| Week -1018-25 Sept, 2025  | Financial resources of municipal councils, financial difficulties & suggestions for improvement. |
| Week -1126 Sept-02 Oct, 2025 | Municipal Personnel, suggestions for reforms in the condition of Municipal employees, |
| Week -1203-10 Oct, 2025  | Municipal Committee, Functions & Powers of Executive Officer, Assignments topics allotment, Test of Unit 3. Assignments topics allotment. |
| Week- 1311-17 Oct, 2025 (Diwali Vacations,14-22 Oct, 2025) | Diwali Vacations |
| Week -14, 18-24 Oct, 2025(Diwali Vacations,14-22 Oct, 2025) | Town Area Committee, Notified Area Committee, Cantonment Board Improvement Trust and Port Trust |
| Week -1525-31 Oct, 2025  | Town & Country Planning, Collection of Assignments and discussion on assignments. |
| Week -1601-07 Nov, 2025 | Discussion on the process of 74th Constitutional Amendment, Detail discussion on 74th Amendment. Test of Unit 4 |
| Week 17 08-14 Nov, 2025  | Revision of Syllabus, Presentations  |
| Week 18 15-21 Nov , 2025  | Revision of Syllabus, Oral Test of Syllabus |

 Assistant Professor

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