

Lesson Plan

Session- (2024-25)

Name of the Assistant Professor: Dr. Lalita

Subject: Public Administration

Class & Section: B.A. - 3rd Sem

Paper-

Indian Administration

Months & Week	Topics
July (Week-3)	Administration in Ancient India, Administration in Medieval India
July (Week-4)	Administration in Modern India, Characteristics and features of Modern Indian Administration
August (Week -1)	Features and Role of Administration in the context of democratic system and socio-economic development.
August (Week-2)	Introduction about President, Election process of President, Powers and Function of President.
August (Week-3)	Current position and status of President, Explanation about Prime Minister, Election of Prime Minister.
August (Week-4)	Powers and Function of Prime Minister, Position of Prime Minister, Introduction about Council of Minister
September (Week-1)	Structure of Council of Council of Ministers (CoM), Function and working of (CoM)
September (Week-2)	Introduction about Cabinet Secretariate, Structure of Cabinet Secretariate, Function & Workings of Cabinet Secretariate.
September (Week-3)	Discussion about Centre-State relations, Centre-State Administrative Relationships, Explanation about Financial Relationship
September (Week-4)	Introduction About Home Ministry, Organization and structure of Home Ministry, Functions of Home Ministry
October (Week-1)	Introduction of Ministry of Rural Development, Organization and structure of Ministry, Assignments topics allotment, Test to be taken

October (Week-2)	Functions of Rural Development Ministry, Discussion about Supreme Court, Organization of Supreme Court, Function and working of Supreme Court.
October (Week-3)	Introduction of High Court of State, Structure and organization of High Court, Powers and Functions of High Court. Assignment to be collected and discussion on assignments.
October (Week-4)	Judges of Supreme Court and High Court, Procedure of appointment of Supreme Court and High Court judges, Salary, allowances and termination of Judges.
November (Week-1)	Introduction of Administrative Tribunals, Origin of Administrative Tribunals, Administrative Tribunals in India. Discussion of Lokpal and Lokayukta, History and origin of Lokpal in India.
November (Week-2)	Powers and functions of Lokpal and Lokayukta, Appointment procedure of Lokpal and Lokayukta. Oral test of the Syllabus
November (Week-3)	Revision of the syllabus

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Dept of Public Administration

G. H. L. G. G. Chhara

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