

LESSON PLAN FOR SEM-IV (2023-24)

Subject - Public Administration.

Assistant Professor - Dr. Lalitha

First week 1st Jan to 6th Jan 2024	<ul style="list-style-type: none">* Introduction about the All India Services* Significance and emergence of All India Services* Evolution of Indian Administrative Service* Constitutional Provisions about the All India Services* System of Recruitment
2nd week 8 to 13 Jan	<ul style="list-style-type: none">* Characteristics of all India Services* Rationale of All India Services* Criticism of All India Services* Recommendations about of different Commissions and Committees about these services
3rd week 15th to 20th January	<ul style="list-style-type: none">* Introduction about the Indian Police Service.* Recruitment and Training Process of IPS.* Functions of Indian Police Service.* Important functions and importance of IPS* Introduction about the Indian Forest Service.
4th week 22nd to 27th January, 24	<ul style="list-style-type: none">* Recruitment process and examination of IFS* Training and Posting about IFS.* Important functions of Indian Forest Service* Introduction about Central Services.
5th week 1st Jan to 2nd Feb	<ul style="list-style-type: none">* Detailed discussion about the different kind of Central Services* Significance and Recruitment process of these Services* Functions and rationality of these services

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6th week. 5th to 10th February	<ul style="list-style-type: none"> * Discussion about the different state services * Budget: Concept and Forms. * Meaning, definition and significance of Budget. * Different Systems of Budgets (ZBB, Line-item) * Functions of Budget.
7th week. 12th to 17th February	<ul style="list-style-type: none"> * Principles of Budget * Preparation of Budget, Discussion on agencies involved in Budget formulation. * Stages and Process of Budget formulation. * Charged expenditure of Budget
8th week. 19th to 24th February - 2024	<ul style="list-style-type: none"> * Enactment of Budget * Constitutional provisions about the enactment of Budget, * Stages of Budget enactment * Other grants
9th week 26th to 29th Feb - 2024 March 26th Feb to 2nd March - 2024	<ul style="list-style-type: none"> * Execution of Budget (Expenditure Part, Revenue Part) * Discussion on Parliamentary Control on Public finance in India * Control by finance ministry and control by different Committees on finance.
10th week 4th to 9th March - 2024.	<ul style="list-style-type: none"> * Introduction about the Comptroller & Auditor General of India. * Differentiation b/w CAG and CAG. * Role of Auditor General on Public finance. * Method and process of auditing. * Evolution and Introduction of Estimate Committee * Function and role of Estimate Committee in Financial Administration

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11 th week.	* Introduction about Public Accounts Committee.
11 th to 16 th	* Composition and functions of PAC.
March-24	* Importance and Role of PAC in financial Administration.
	* Introduction about the Governor.
	* Appointment and term of office of Governor.
12 th week	* Powers of Governor. (Legislative powers.)
18 th to 23 rd	* Executive Powers and judicial powers.
March-24.	* Financial Powers of Governor.